

**REGION VI PLANNING & DEVELOPMENT COUNCIL  
MINUTES OF WEDNESDAY, SEPTEMBER 30, 2009**

**ATTENDANCE**

- |                          |                                  |
|--------------------------|----------------------------------|
| 1. Kim Haws              | Bridgeport, City of              |
| 2. Orië Ellen Sterling   | Marion County Private Sector     |
| 3. Etta Stadler          | West Union, Town of              |
| 4. Francis Pat Daniels   | Doddridge County Private Sector  |
| 5. Jack Bish             | Pleasant Valley, City of         |
| 6. Charles Hollandsworth | Monongalia County Private Sector |
| 7. Jesse Corley          | White Hall, Town of              |
| 8. Robert Garcia         | Mannington, City of              |
| 9. George Levinsky       | Marion County Private Sector     |
| 10. Debra Herndon        | Shinnston, City of               |
| 11. Angie Britton Pratt  | Doddridge County Commission      |
| 12. Barbara DeMary       | Marion County Private Sector     |
| 13. Barry Pallay         | Monongalia County Private Sector |
| 14. Bernie Fazzini       | Harrison County Commission       |
| 15. Zane Shuck           | Monongalia County Private Sector |
| 16. Asel Kennedy         | Monongalia County Commission     |
| 17. Doug White           | Fairview, Town of                |
| 18. Margaret Bailey      | Clarksburg, City of              |
| 19. M.L Quinn            | Harrison County Commission       |

**COUNCIL STAFF**

- 20. James L. Hall, Executive Director
- 21. Lea Wolfe, Assistant Director
- 22. Rosemary Raschella, Planning Coordinator

**GUEST:**

- 23. David A. Sims, Attorney at Law
- 24. David Glover, Esquire

**COUNCIL MEMBERS EXCUSED FROM MEETING**

- |                   |                                 |
|-------------------|---------------------------------|
| Jay Rogers        | Fairmont, City of               |
| Wilfred Fredrick  | Preston County Private Sector   |
| Butch Tennant     | Marion County Commission        |
| Vicky Cole        | Preston County Commission       |
| Earl Daugherty    | Doddridge County Private Sector |
| Bob Barlow        | Preston County Private Sector   |
| Dan Boroff        | Morgantown, City of             |
| T. William Brooks | Harrison County Private Sector  |
| Julia Bolyard     | Tunnelton, Town of              |
| Robert Riggs      | Grant Town, Town of             |
| Melynda Cooper    | Albright, Town of               |
| Donald Webster    | Nutter Fort, Town of            |
| James Wagner      | Reedsville, Town of             |
| Sharon Cunningham | Harrison County Private Sector  |
| David Gobel       | Taylor County Commission        |

## **COUNCIL MEMBERS NOT EXCUSED FROM MEETING**

Paul Hardman	Anmoore, Town of
Rondal Lake	Lost Creek, Town of
James Lopez	Lumberport, Town of
Jim Plaugher	Salem, City of
Christopher Davis	Stonewood, City of
Nancy Gall	West Milford, Town of
Shirley Higganbotham	Harrison County Private Sector
Tony Blidgett	Harrison County Private Sector
Donna Hall	Barrackville, Town of
Donna Costello	Farmington, Town of
Roger Huffman	Monongah, Town of
Ed Mahalick	Rivesville, Town of
Edgar Burley	Worthington, Town of
Betsy Haught	Marion County Private Sector
Bobby Lemley	Blacksville, Town of
Patricia Lewis	Granville, Town of
Thomas Konchesky	Star City, Town of
Dave Johnson	Westover, City of
Sebastiona Diaz	Brandonville, Town of
Cathy Smith	Bruceston Mills, Town of
James Lobb	Kingwood, City of
Lydia Main	Masontown, Town of
Edgar Fortney	Newburg, Town of
Barbara Banister	Rowlesburg, Town of
Charles Feather	Terra Alta, Town of
Janice Polce	Preston County Private Sector
Craig Watson	Flemington, Town of
G. Thomas Bartlett	Grafton, City of
Terring Skinner	Taylor County Private Sector
Diane Parker	Taylor County Private Sector

### **I. CALL TO ORDER**

Kim Haws, Chairperson called meeting to order at 5:30 p.m.

### **II. APPROVAL OF MINUTES OF JUNE 17, 2009**

Kim Haws, Chairperson asked if there were any corrections or additions to the June meeting minutes. With no corrections or additions indicated, motion was made to accept the minutes as presented. Motion was seconded. Motion passed unanimously.

### **III. FINANCIAL STATEMENTS:**

Financial statements were presented for the months of June, July & August 2009. Motion was made by Asel Kennedy to approve financial statements as presented and was seconded by Etta Stadler. Motion passed unanimously.

### **IV. CHAIRPERSON/EXECUTIVE DIRECTOR'S REPORT**

Executive Director Report is attached.

## **V. UNFINISHED BUSINESS:**

### ➤ Resolution Approving FY 2009 Annual CEDS Report

Jim Hall thanked all the CEDS Committee members for attending the CEDS meeting and for all their comments and recommendations.

The CEDS Committee met on August 21, 2009 at 1:30 p.m. Those members attending were Asel Kennedy, Vicky Cole, Kim Haws, Paul Elder, M.L. Quinn and Dan Boroff. The Committee reviewed the CEDS document and made recommendations on changes. Staff updated the CEDS document.

A motion was made by Asel Kennedy to approve the 2009 CEDS Annual Report and seconded by Etta Stadler. Motion passed unanimously.

### ➤ Regional Council's Dues Structures & Assessment

The Full Council asked staff to do a comparison of our dues assessment with the other regional council throughout the State. This was to see if Region VI is assessing their dues fairly and is comparable with other regional councils. Full Council members received a copy of that comparison chart in there packet.

It is required by the State (WV Code #8-25-12) that all county commissions and municipalities provide funding for the support of the regional council. The regional council does provide many services: census information, labor compliance, payroll certifications, Governor's Community Participation Grants, Safe Routes to School Grants, TEP Grants and Small Cities Block Grant Applications (prior to funding). We also do income surveys to see if the community qualifies. We also assist the Water/Sewer Public Service Districts and Associations. These are a few examples of services we provide at no charge.

## **VI. NEW BUSINESS:**

### ➤ A Resolution was presented for the Regional Planning Development Council's FY 2009/2010 Allocation and Contract Agreement with the WV Development Office. Motion was made to accept Resolution by Etta Stadler and was seconded by Asel Kennedy. Motion passed unanimously.

### ➤ Proposed Budget Amendment: Revenue & Expenses

Region VI has been afforded the opportunity to enter the arena of providing services for Rights-of-Ways (ROW) to member governments. This budget amendment reflects two (2) full time staff persons in the positions of Acquisition Manager and Acquisition Processor.

This Rights-of-Ways service is vastly needed. Obtaining Rights-of-Ways has become an increasing problem. The long delays and high cost have driven up project cost. This new service undertaken by Region VI should help guarantee that projects go to bid on time and at a lower cost. Thus, saving our member governments money on their projects by ensuring that more money is available for water lines or sewer lines and pumps.

Council wants the Rights-of-Ways services to be evaluated and funded on a year to year basis. A report should be given at the end of the fiscal year. Also, right-of-way fees should be separate from administration fees.

David Glover, Attorney at Law was present to give his support and let everyone know how much this service is needed. David also stated that Region VI does a remarkable job on securing funding. After funding is secure the next important step is the Rights-of-Ways. There are people out there that are not qualified and charging a higher price. This is a time consuming process and 80% of ROW are needed. Region VI would be able to do this at a lower rate and make sure that the project keeps moving and monies are saved that can be used in the project.

Motion was made by Jesse Corley to approve budget amendment and was seconded by Etta Stadler. Motion passed unanimously. No opposed.

**VII. ADJOURNMENT:**

Motion was made and seconded to adjourn meeting.

Council also wants the Full Council Packets to have page numbers in the future.